

**MINUTES OF REGULAR MEETING OF THE  
TOLEDO PUBLIC LIBRARY BOARD OF TRUSTEES  
TUESDAY, MAY 28 2024**

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A regular meeting of the Board of Trustees was held on Tuesday, May 28, 2024 at the Toledo Public Library. President Becca Chyma called the meeting to order at 5:34 PM. The following Trustees were present: Becca Chyma, Kevin Nelson, Kathy Holtz, and Steve Bearden. Director Sheri McFate was also in attendance. Chyma made a motion to accept the proposed agenda. Bearden seconded. All voted aye.

**Public Comments:** None

**Correspondence:** Memorial from Jim & Mary Roan in memory of Lorene Meek.

**April Meeting Minutes:** Motion made by Bearden to accept the minutes, seconded by Chyma. All voted aye.

**Library Reports:** Director McFate reported the following:

**Library Closed:** The library was closed on Monday, May 27<sup>th</sup> for Memorial Day.

**Iowa Libraries Adventure Pass Program:**

\*Program is now live! All information is available on our website now and will be posted on Facebook. Mike Davis will be writing an article for the newspaper in the next couple of weeks.

**Summer Reading Programs: "Read, Renew, Repeat 2024"**

Registration began May 15<sup>th</sup>

\*Read for the Bead Program: Dates are June 1-July 31<sup>st</sup> for grades K-8<sup>th</sup>.

\*A-Z Challenge Program: Dates are June 1-31<sup>st</sup> for grades K-8<sup>th</sup>.

\*Book BINGO Program: Dates are June 1-August 16<sup>th</sup> for all adults

\*Recycling Scavenger Hunt: Dates are June 1-June 30<sup>th</sup> for grades K-8<sup>th</sup>.

\*Summer Library Lab: Grades 1st-8<sup>th</sup>

-Tuesdays and Thursdays- AM Session @ 10:30AM/PM Session @ 1:00PM

-Mondays and Wednesdays= PM Session @ 1:00PM

\*Storytime will continue on Wednesdays @ 10:30AM.

**Upcoming Programs:**

- **Electronic Recycling Day:** We can take electronics to the landfill for free (laptops, flat screen tv's, flat screen monitors, printers, etc.
- **ISU Extension "Books for Cooks:"** Friday, June 7<sup>th</sup> from 10:00AM-2:00PM. No cost for this program.

**Monthly Reports:**

The group reviewed the monthly reports for circulation, volunteers, library programs, meetings, petty cash balances, and deposits shared by McFate.

**Warrants & Payroll:**

Holtz made a motion, seconded by Nelson to approve the warrants and payroll as presented. All voted aye.

**Monthly Gift & Trust:**

Holtz made a motion to spend \$1,639.42 from Enrich Iowa Funds. Seconded by Nelson. All voted aye.

\*Books and Summer Reading Supplies (\$1,079.51) from Amazon; Books (\$560.11) from Ingram

**Old Business:**

\*Toledo Public Library Policies Manual- second reading

Nelson made a motion to approve the Toledo Public Library Policies Manual effective on June 1. Seconded by Holtz. All voted aye.

**New Business:** None

**Board Education:** Discussion on Toledo Public Library Strategic Plan

A motion was made by Chyma, seconded by Bearden to adjourn the meeting at 6:12PM. All voted aye. The next meeting will be held on Tuesday, June 18<sup>th</sup>, 2024 at 5:30 PM.

Respectfully Submitted,

Steve Bearden, Secretary