

**MINUTES OF REGULAR MEETING OF THE
TOLEDO PUBLIC LIBRARY BOARD OF TRUSTEES
TUESDAY, JULY 16, 2024**

A regular meeting of the Board of Trustees was held on Tuesday, July 16, 2024 at the Toledo Public Library. President Becca Chyma called the meeting to order at 5:38 PM. The following Trustees were present: Becca Chyma, Sarahi Perez, Kevin Nelson, and Steve Bearden. Director Sheri McFate was also in attendance. Nelson made a motion to accept the proposed agenda. Bearden seconded. All voted aye.

Public Comments: None

Correspondence: None

June Meeting Minutes: Motion made by Nelson to accept the minutes, seconded by Chyma. All voted aye.

Library Reports: Director McFate reported the following:

1. **Iowa Libraries Adventure Pass Program Update:** In May we had 2 people use the passes to the Blank Park Zoo. In June we had 4 to the Blank Park Zoo, 2 to the Botanical Gardens, 1 to the Children's Museum, 2 to the Reiman Gardens, and 3 to the Science Center. Many patrons have been in to renew and/or get library cards.
2. **Summer Reading Programs:**
 - ***Read for the Bead**- 29 participating so far. Ends July 31st.
 - ***A-Z Challenge Program**- 17 participating so far. Ends July 31st.
 - ***Outdoor Scavenger Hunt**- 20 participated. Ended on July 30th.
 - ***Summer Library Lab**- 34 participated. Ended at the end of June.
 - ***Adult Book BINGO**- 14 participating. Ends August 16th.
 - ***Story Time**- Wednesdays @ 10:30AM. July 31st will be the last dat until September.
3. **Tama County Library Association Meeting** is on Wednesday, July 24th at 9AM in Garwin.
4. **Mansfield Charitable Foundation 2024**- Applied for and awarded \$3,000 to replace the 3 computers at the circulation desk.
5. **Youth Creation Station (2024 Tama County Community Foundation Grant)** We are creating a space in the Young Adult Area of the library for a creative station for our younger patrons. Total amount of request was \$5,570.
6. **Jolly Lights at the Heights**- Library will have a lighted display.

Upcoming Programs:

1. **Chess and Checkers**- Thursdays with Dave Chizek from 2-3PM
2. **Turtles**- August 7th from 1-2PM with Tama County Conservation
3. **Origami Cranes with Berleen Wobeter** (July 24th from 1-3PM) Berleen is inviting anyone who wants to make paper cranes to join her.
4. **Summer School for South Tama Students**- Storytime with Welcome to the Library Information. August 13-15th @ 10-11AM

Monthly Reports: The group reviewed the monthly reports for circulation, volunteers, library programs, meetings, petty cash balances, and deposits shared by McFate.

Warrants & Payroll: Perez made a motion, seconded by Nelson to approve the warrants and payroll as presented. All voted aye.

Monthly Gift & Trust: Chyma made a motion to approve the payment of the Bridges e-Book Content Fee from Overdrive at an expense of \$868.56. Seconded by Nelson. All voted aye.

Old Business:

**Toledo Public Library Strategic Plan Survey*

New Business: Motion was made by Nelson, seconded by Bearden to approve vacation time for Director McFate on July 17th, 18th, 19th. All voted aye.

Board Education: Strategic Plan discussed.

A motion was made by Nelson, seconded by Bearden to adjourn the meeting at 7:00PM. All voted aye. The next meeting will be held on Tuesday, August 20th, 2024 at 5:30 PM.

Respectfully Submitted,
Steve Bearden, Secretary