

**MINUTES OF REGULAR MEETING OF THE  
TOLEDO PUBLIC LIBRARY BOARD OF TRUSTEES  
TUESDAY, FEBRUARY 18, 2025**

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A regular meeting of the Board of Trustees was held on Tuesday, February 18, 2025 at the Toledo Public Library. President Becca Chyma called the meeting to order at 5:28 PM. The following Trustees were present: Becca Chyma, Kathy Holtz, Kevin Nelson, Sarahi Perez, and Steve Bearden. Director Sheri McFate was also in attendance. Nelson made a motion to accept the proposed agenda. Chyma seconded. All voted aye.

**Public Comments:** None

**Correspondence:** Correspondence from Trudy Koch.

**January Meeting Minutes:** Motion made by Perez to accept the minutes, seconded by Nelson. All voted aye.

**Library Reports:** Director McFate reported the following:

\*Library Programs-

- Adventure Pass Program:** They have found a new vender LocalHop to replace Plymouth Rocket. As soon as we have all the details, we will begin sending out donation letters again in the beginning of March.
- Cricut 1-0-1 Workshop:** Thursday, February 27<sup>th</sup> @ 6PM. Haley from the ISU Extension Office will be doing this along with Brandi. This is the second program.

\*Upcoming Programs:

- Sunny Hill Care Center-** residents from Sunny Hill Care Center will come to the library for some kind of program.
- Lincoln Highway Festival-** the library would like to have a float in the parade to promote the library, while also promoting the Summer Reading Program (SRP 2025- Level Up @ Your Library)
- Mini-Golf in the Library-** invite kids to play a 9-hole mini-golf course in the library to promote the SRP

**Monthly Reports:** The group reviewed the monthly reports for circulation, volunteers, library programs, meetings, petty cash balances, and deposits shared by McFate.

**Warrants & Payroll:** Nelson made a motion, seconded by Holtz to approve the warrants and payroll as presented. All voted aye.

**Monthly Gift & Trust:** None

**Old Business:**

-**Strategic Plan-** Update

-**FY26 Budget-** submitted to the city council and received feedback. The council responded with a total budget to be received. Holtz discussed adjusting the line items to meet the total budget allowed. A motion was made by Nelson to approve the FY26 Budget. Seconded by Chyma. All voted aye.

**New Business:**

-**Tama County Supervisors Mtg:** McFate attended the monthly meeting and shared what the libraries do in the county.

**Board Education:**

Iowa Library Trustee's Handbook- Chapters 3

A motion was made by Bearden, seconded by Nelson to adjourn the meeting at 6:15 PM. All voted aye. The next meeting will be held on Tuesday, March 18th, 2025 at 5:30 PM.

Respectfully Submitted,

Steve Bearden, Secretary